



Abode Services, Formerly Tri-City Homeless Coalition

ADULT VOLUNTEER COMMITMENT

Name: _____

Volunteer Position: _____ **Date** _____

Volunteer Agrees to:

- * Keep a record of all hours worked on your time sheet located in the Volunteer Log
- * Fulfill time commitment
- * Arrive promptly for any assignment - when sick or unable to work, notify Volunteer Coordinator or staff person you report to, as soon as possible
- * Maintain the dignity and integrity of the agency with the public and honor confidential information
- * Report any disturbing incidents with clients to staff immediately
- * Observe ALL Abode Services' policies and procedures
- * Do not take any pictures or video of residents at any Abode Services' site, without prior approval from Staff.
- * **Dress appropriately for position** (No half shirts, Mini skirts, short shorts, or see through shirts, no inappropriate tee shirt or writing or pictures)
(Inappropriate dressers will not be allowed to volunteer that day)

The Agency agrees to provide:

- * An environment in which the Volunteer is treated as a valued asset
- * Staff support from the Volunteer Coordinator and other Staff supervisors
- * An orientation to the agency and the Volunteer position
- * An on-going record of the volunteer's hours and performance
- * References for College, other agencies or paid employment upon request

Note: I realize that **I MUST Call when I can not work/volunteer on my Scheduled day**, failure to fulfill my tasks adequately, or violating my agreement with Abode Services may result in my being terminated for volunteering..

I have read and understand the information contained in the Community Service Agreement.

Volunteer Signature: _____

Date: _____

Bonnie Wilson, Volunteer Coordinator _____ **- Date:** _____

"Volunteers Make A World Of Difference!"